

Government of the People's Republic of Bangladesh  
Ministry of Environment and Forests  
Admin-2 Section  
[www.moef.gov.bd](http://www.moef.gov.bd)

No. 22.00.0000.052.25.016.15-896

Dated: 11.12.2016

From: Md. Azmal Hossain  
Deputy Secretary

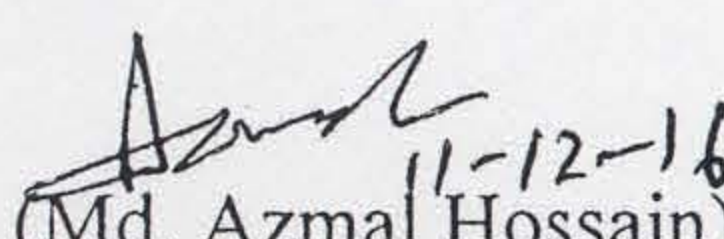
To : Chief Accounts Officer  
Ministry of Environment & Forests  
Segun Baghich, Dhaka, Bangladesh.

Sub : Government order for participation in the "Capacity Building Workshop on Climate Change Mitigation" to be held on 15-18 December, 2016 in China.

The undersigned is directed to convey the permission of the Government of the Peoples Republic of Bangladesh in favour of the following officials to participate in the "Capacity Building Workshop on Climate Change Mitigation" to be held on 15-18 December, 2016 in China.

Sl No.	Name and Designation	Funding Scenario
01.	Mr. Khurshid Alam Director (Law), Joint Secretary Department of Environment, Dhaka	Organizer
02.	Mr. Md. Khaled Hasan Deputy Director Department of Environment, Dhaka	
03.	Mr. Mossabber Hossain Mohammed Razib Assistant Director Brahmanbaria District Office Department of Environment, Brahmanbaria.	

2. The terms and conditions of this order are as follows:
  - i. They will be treated as on duty on this period;
  - ii. They will draw his pay and allowances in local currency during the aforesaid period;
  - iii. The relevant expenses in connections with this visit will be borne by the organizer. There is no financial involvement of Bangladesh Government.
  - iv. They will not stay abroad beyond the approved period (excluding travel time);
  - v. They will submit a report on the acquired experiences to this ministry after his return.
3. This order is issued with the approval of the competent authority.

  
(Md. Azmal Hossain)  
Deputy Secretary  
Phone: 88-02-9549072

Copy for information and necessary action to (Not as per seniority):

1. Secretary, Ministry of Foreign Affairs, Dhaka (with request to issue Note Verbale).
2. Additional Secretary (Administration), Ministry of Environment & Forests, Dhaka.
3. Director General, Immigration and Passport, Dhaka.
4. Private Secretary to the Hon'ble Minister, Ministry of Environment & Forests, Dhaka.
5. Private Secretary to the Hon'ble Deputy Minister, Ministry of Environment & Forests, Dhaka.
6. Private Secretary to the Secretary, Ministry of Environment & Forests, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. Deputy Director, Regional Passport Office, Passport Bhaban, Agargaon, Dhaka-1217
9. Programmer, Ministry of Environment & Forests, Dhaka.
10. Mr. Khurshid Alam, Director (Law), Joint Secretary, Department of Environment, Dhaka
11. Mr. Md. Khaled Hasan, Deputy Director, Department of Environment, Dhaka
12. Mr. Mossabber Hossain Mohammed Razib, Assistant Director, Brahmanbaria District Office, Department of Environment, Brahmanbaria.